



2125-2135 Ballan Road
Anakie, Vic, 3213
Phone: 5284 1291
Email: anakie.ps@education.vic.gov.au

December 2024

Dear Parent/Guardian,

Anakie Primary School is looking forward to another great year of teaching and learning and would like to advise you of Anakie Primary School's family financial contributions for **2025**.

The ongoing support of our families ensures that our school can offer the best possible education and support for our students.

Anakie Primary School Council is most appreciative of the high level of support that the school received from parents in previous years, allowing us to not only to promote teaching and learning opportunities, but also wellbeing programs such as RACV, Life Ed, St Johns First Aid, Authors and many other incursions. We also continue to improve our beautiful building and grounds and have some exciting works happening to our Playground and Friendship Garden and Stephanie Alexander Garden Program. We make every effort to keep the cost of items and activities to a minimum and affordable for all parents, and greatly appreciate the contribution to the essential and extra-curricula items listed on the following pages.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Mrs. Karina Darling
Principal

Mrs. Kristy Vasils
School Council President

A. Essential Educational items for students

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Attached is a list of items that the school purchases on behalf of your child/ren

FOUNDATION	Cost
Stationery Pack includes: Writer's/Reader's Workshop Books, Exercise Books, Scrap Books, a4 & A3 Folios Ruler, Sharpener, Crayons, Connector Pens, HB & Triangular Pencils, Fold Back clips, Sticky notes, Various Pens, Clip Board, Coloured Pencils, Coloured Paper supplies, Eraser, Glue Stick, Purple Pen, Magnetic Whiteboards, Whiteboard Marker & Erasers, Display Books, Colby Pockets, Headphones/Earphones, tissues, general classroom items	
TOTAL	\$ 65.00

GRADE 1 & 2	Cost
Stationery Pack includes: Writer's/Reader's Workshop Books, Exercise Books, Scrap Books, a4 & A3 Folios Ruler, Sharpener, Crayons, Connector Pens, HB & Triangular Pencils, Fold Back clips, Sticky notes, Various Pens, Clip Board, Coloured Pencils, Coloured Paper supplies, Eraser, Glue Stick, Purple Pen, Magnetic Whiteboards, Whiteboard Marker & Erasers, Display Books, Colby Pockets, Headphones/Earphones, tissues, general classroom items	
TOTAL	\$ 50.00

GRADE 3 & 4	Cost
Stationery Pack includes: Writer's/Reader's Workshop Books, Exercise Books, Scrap Books, a4 & A3 Folios Ruler, Sharpener, Crayons, Connector Pens, HB & Triangular Pencils, Fold Back clips, Sticky notes, Various Pens, Clip Board, Coloured Pencils, Coloured Paper supplies, Eraser, Glue Stick, Purple Pen, Magnetic Whiteboards, Whiteboard Marker & Erasers, Display Books, Colby Pockets, Headphones/Earphones, tissues, general classroom items	
TOTAL	\$ 50.00

GRADE 5 & 6	Cost
Stationery Pack includes: Writer's/Reader's Workshop Books, Exercise Books, Scrap Books, a4 & A3 Folios Ruler, Sharpener, Crayons, Connector Pens, HB & Triangular Pencils, Fold Back clips, Sticky notes, Various Pens, Clip Board, Coloured Pencils, Coloured Paper supplies, Eraser, Glue Stick, Purple Pen, Magnetic Whiteboards, Whiteboard Marker & Erasers, Display Books, Colby Pockets, tissues, general classroom items	
TOTAL	\$50.00

NOTE: Each level booklist may vary due to different requirements at different age levels. Grade 5/6 use more workbooks and have no headphones in pack. Please retain from previous year: Book Bag & Headphones.

Financial Support for Families:

Anakie Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Conveyance Allowance applications
- State Schools relief applications
- School Start Bonus (all families)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements,

Contact: *Karina Darling, Principal or Karen Popple, Business Manager* on Ph: 03 5284 1291 |

Email: anakie.ps@education.vic.gov.au

B. Extra-Curricular Items and Activities

Anakie Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. All events will be processed through Compass in 2025, including fees with the option to pay via the platform, or alternatively at school if required. We are looking at minimising paper use in 2025, so will rely heavily on Compass and/or Seesaw for communication purposes. Below is a list of extra-curricula activities and the estimated cost for 2025.

<i>Grade P-6 Swimming Program (Term 3 TBC)</i>	<i>\$ 60.00 *</i>
<i>Headphones (if required)</i>	<i>\$ 15.00</i>
<i>F/1/2 Stay Late</i>	<i>\$ 5.00*</i>
<i>MVA CAMPING Program – Year 3-6</i>	<i>\$ 320-\$380*</i>
<i>Woorabinda / Somers (regional Year 5 camp if places available)</i>	<i>\$ 260.00 *</i>
<i>MVA Local and Regional & Next Level Sports Carnivals, includes ribbons and registrations (Usually transported by families)</i>	<i>\$ 2.00 - \$ 5.00*</i>
<i>Excursion @ Grade to various locations – usually 2 per year (including bus)</i>	<i>Approx \$50</i>
<i>Incursions – ie: RACV, Life Ed - Harold, First Aid, Pet Safety, Cyberbullying, Healthy Eating, Science Activity, Author Book Week</i>	<i>As per activity</i>
<i>EOY Celebration Activity – Contribution by Family and supported by PFA</i>	<i>As per activity</i>

(*Approximate costs based on 2024 figures are provided as a guide – subject to change)

Payment methods: REGULAR PART PAYMENTS / PRE PAYMENTS

Making regular payments can greatly assist parents with spreading payment costs throughout the year. It may be as small as \$20 per week or a \$50 per fortnight amount. Any spare money can be put on your account at any time. Including OSHC. For example, you may wish to make small prepayments for the swimming program from the beginning of the year. Prepayments can also be made by:

Payment Option	Explanation	How to set this up
B Pay <i>(Preferred Payment Option)</i>	Listed on your statement – see the office for a copy. BPay Biller Code - 87361	Either send a note in stating where Bpay is to be allocated. If this is not received by the end of the month and does not match funds will be allocated
Direct Debit into the School Bank <i>(Preferred Payment Option)</i>	CBA – Corio Anakie Primary School Official Account Please use Surname and details	BSB: 063-523 ACCOUNT: 1011 6497
Cash / Eftpos / Credit Card/	Cash are paid directly into the office or in an envelope. EFTPOS is also available at front office	Payment envelopes are available at the front office counter. Payment can be made over the phone using a credit card also.

NOTE:

- All part and prepayments are receipted against the Family Account and then allocated off fees as needed.
- Payment envelopes are available from the office, pick them up or put a note in your child’s diary and we’ll send some home.
- Any questions please do not hesitate to ask questions at the front office or with Louise.

Refunds:

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. A credit to the family account is initially applied. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other. Option for a credit to the family account is initially applied.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions
Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities
Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

Anakie Primary School

All students: Foundation – Gr 6

Contribution Structure 2025

Students Name: _____ Grade _____

Essential Curriculum Contributions Foundation to Grade 6 - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><u>Essential Educational Items for Students (ALL Students - Select Gr F - 6)</u> <i>(Select one as per Grade of Student)</i></p> <p>FOUNDATION - \$ 65.00 GRADE 1 & 2- \$50.00 GRADE3 & 4 - \$50.00 GRADE 5 & 6 - \$50.00</p>	\$ _____
<p><u>Essential Classroom Curriculum Materials, Workbooks, Equipment & Online Subscriptions (ALL students Gr F-6)</u></p> <ul style="list-style-type: none"> • Student Diary (\$10.00) • Art – paint, crayons, canvas, glitter, coloured paper (\$20.00) • Stephanie Alexander Kitchen / Garden (\$20.00) • MARC Van Subscription (Mobile Library – Small Schools) (\$30.00) • Mathematics Nesy Fingers Resources (\$10.00) • Prime Maths Resources & Workbook (\$30.00) • Writing Bright Path Workbook & Resources (\$10.00) • Reading & Spelling Nesy Resources (\$20.00) • Spelling Mastery Resources & Workbook (\$20.00) • Printing & photocopying (worksheets and learning materials) (\$10.00) 	\$ 180.00
<p><u>Essential Curriculum Consumables (Foundation & New Students ONLY)</u></p> <ul style="list-style-type: none"> • Book Bag (\$17.00 & Book Box \$5.00) NOTE: NEW Students & Foundation Students <u>ONLY</u> 	\$ 22.00
<ul style="list-style-type: none"> • ICT Devices – provision of devices from the shared classroom sets (no cost) 	NIL COST
<p><u>OTHER Family Voluntary Contribution (per family) – non curriculum items & activities</u></p> <ul style="list-style-type: none"> • Grounds, Maintenance, Equipment, Upgrades, Additional Costs directly related to your child’s education and extra-curricular activities. • School Sports Victoria Affiliation • First Aid Equipment & Tissues 	<p>\$ 100.00</p> <p>\$ 5.00</p> <p>\$ 5.00</p>
Total Amount	\$

(One sheet her child – please complete details and return to the School)

Thank you for your support of our Small School & our Amazing Students.